

Professional Competency Enhancement Program for Teachers (PCEPT) Course

Programme Schedule

**GC University Lahore
Quality Enhancement Cell**

**PCEPT (NAHE-Phase II)
Schedule of the Programme (24-working days/70 sessions)**

Day 1: Monday, May 17, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Inaugural Ceremony	QEC	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Passion for Teaching Profession	Ms. Iram Sohail Director (QEC) & In charge Publications	10:45a.m.-12:15 p.m.	1
3	Passion for Teaching Profession	Ms. Iram Sohail Director (QEC) & In charge Publications	12:15-1:45 p.m.	1

Day 2: Tuesday, May 18, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Professional and Personal Ethics	Dr. Asir Ajmal Foreign Prof-Psychology	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Personality Development	Dr. Asir Ajmal Foreign Prof-Psychology	10:45a.m.-12:15 p.m.	1
3	Teacher's Role as an intellectual of Society	Dr. Asir Ajmal Foreign Prof-Psychology	12:15-1:45 p.m.	1

Day 3: Wednesday, May 19, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Pluralism(ability to accept diversity)	Dr. Asir Ajmal Foreign Prof-Psychology	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Teacher as a change agent	Ms. Saira Fatima Dogar Assistant Prof-English	10:45a.m.-12:15 p.m.	1
3	Fostering Networks for academic sharing	Prof. Amin Ul Haq Khan Director -SDSC	12:15-1:45 p.m.	1

Day 4: Thursday, May 20, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Planning and Management Skills	Ms. Amna Khan Deputy Country Director Pakistan INTO University Partnerships	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Planning and Management Skills	Ms. Amna Khan Deputy Country Director Pakistan University Partnerships	10:45a.m.- 12:15 p.m.	1
3	Planning and Management Skills	Ms. Amna Khan Deputy Country Director Pakistan University Partnerships	12:15-1:45 p.m.	1

Day 5: Friday, May 21, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Classroom Management	Ms. Iram Sohail Director (QEC) & In charge Publications	9:30-11:00 a.m.	1
2	Classroom Management	Ms. Iram Sohail Director (QEC) & In charge Publications	11:00 a.m - 12:30 p.m.	1
Tea Break and Juma Prayer (12:30-1:30 p.m.)				
3	Time Management	Dr. Balal Ahmad Director Department of Engineering	1:30-3:00 p.m.	1

Day 6: Monday, May 24, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Conflict Management /Crisis Management	Dr. Zahid Mehmood Director- Clinical Psychology	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Coordinating Skills	Dr. Zahid Mehmood Director- Clinical Psychology	10:45 a.m.- 12:15 p.m.	1
3	Microteaching	Ms. Saima Jabeen Lecturer- English	12:15-1:45 p.m.	1

Day 7: Tuesday, May 25, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Microteaching	Ms. Saima Jabeen Lecturer- English	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Microteaching	Ms. Saima Jabeen Lecturer- English	10:45 a.m.- 12:15 p.m.	1
3	Microteaching	Ms. Saima Jabeen Lecturer- English	12:15-1:45 p.m.	1

Day 8: Wednesday, May 26, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Microteaching	Ms. Saima Jabeen Lecturer- English	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Course Design	Ms. Arooj Ehsan Assistant Prof-English	10:45a.m.- 12:15 p.m.	1
3	Course Design	Ms. Arooj Ehsan Assistant Prof-English	12:15-1:45 p.m.	1

Day 9: Thursday, May 27, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Course Design	Ms. Arooj Ehsan Assistant Prof-English	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Student Assessment	Ms. Huma Tariq Deputy COE (Secrecy)	10:45a.m.- 12:15 p.m.	1
3	Student Assessment	Ms. Huma Tariq Deputy COE (Secrecy)	12:15-1:45 p.m.	1

Day 10: Friday, May 28, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Student Assessment	Ms. Huma Tariq Deputy COE (Secrecy)	9:30-11:00 a.m.	1
2	Student Assessment	Ms. Huma Tariq Deputy COE (Secrecy)	11:00-12:30 p.m.	1
Tea Break and Juma Prayer (12:30-1:30 p.m.)				
3	Student Assessment	Ms. Huma Tariq Deputy COE (Secrecy)	1:30-3:00 p.m.	1

Day 11: Monday, May 31, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Self Awareness	Ms. Iram Sohail Director (QEC) & In charge Publications	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Self Awareness	Ms. Iram Sohail Director (QEC) & In charge Publications	10:45 a.m.- 12:15 p.m.	1
3	Guidance and Academic Counselling	Dr. Zahid Mehmood Director- Clinical Psychology	12:15-1:45 p.m.	1

Day 12: Tuesday, June 1, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Guidance and Academic Counselling	Dr. Zahid Mehmood Director- Clinical Psychology	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Stress Management	Dr. Zahid Mehmood Director- Clinical Psychology	10:45 a.m.- 12:15 p.m.	1
3	Stress Management	Dr. Zahid Mehmood Director- Clinical Psychology	12:15-1:45 p.m.	1

Day 13: Wednesday, June 2, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Personality Development	Dr. Asir Ajmal Foreign Prof-Psychology	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Personality Development	Dr. Asir Ajmal Foreign Prof-Psychology	10:45a.m.- 12:15 p.m.	1
3	Enhancing Learning Competency	Ms. Iram Sohail Director (QEC) & In charge Publications	12:15-1:45 p.m.	1

Day 14: Thursday, June 3, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Effective Teaching	Ms. Benish Sarfraz	9:00-10:30 a.m.	1

		Assistant Prof-English		
Tea Break (10:30-10:45 a.m.)				
2	Effective Teaching	Ms. Benish Sarfraz Assistant Prof-English	10:45a.m.- 12:15 p.m.	1
3	Effective Teaching	Ms. Benish Sarfraz Assistant Prof-English	12:15-1:45 p.m.	1

Day 15: Friday, June 4, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Effective Teaching	Ms. Benish Sarfraz Assistant Prof-English	9:30-11:00 a.m.	1
2	Academic Skills	Ms. Amna Khan Deputy Country Director Pakistan INTO University Partnerships	11:00 a.m.- 12:30 p.m.	1
Tea Break and Juma Prayer (12:30-1:30 p.m.)				
3	Academic Skills	Ms. Amna Khan Deputy Country Director Pakistan INTO University Partnerships	1:30 -3:00 p.m.	1

Day 16: Monday, June 7, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Teacher Behaviour and Appearance	Ms. Benish Sarfraz Assistant Prof-English	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Nature of Communication for Effective Handling	Ms. Saira Fatima Dogar Assistant Prof-English	10:45a.m.- 12:15 p.m.	1
3	Nature of Communication for Effective Handling	Ms. Saira Fatima Dogar Assistant Prof-English	12:15-1:45 p.m.	1

Day 17: Tuesday, June 8, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Motivation	Dr. Asir Ajmal Foreign Prof-Psychology	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				

2	Motivation	Dr. Asir Ajmal Foreign Prof-Psychology	10:45a.m.- 12:15 p.m.	1
3	Using Communication and Personality traits	Ms. Benish Sarfraz Assistant Prof-English	12:15-1:45 p.m.	1

Day 18: Wednesday, June 9, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Using Communication and Personality traits	Ms. Benish Sarfraz Assistant Prof-English	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Body Language Signals	Ms. Saira Fatima Dogar Assistant Prof-English	10:45a.m.- 12:15 p.m.	1
3	Body Language Signals	Ms. Saira Fatima Dogar Assistant Prof-English	12:15-1:45 p.m.	1

Day 19: Thursday, June 10, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Conducting Research	Prof. Hassan Amir Shah Professor-Physics	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Enabling to Design Research Proposal	Prof. Hassan Amir Shah Professor-Physics	10:45a.m.- 12:15 p.m.	1
3	Literature Review	Dr. Ali Ahmad Associate Prof-Engineering	12:15-1:45 p.m.	1

Day 20: Friday, June 11, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Research Tools	Prof. Hassan Amir Shah Professor-Physics	9:30-11:00 a.m.	1
2	Research Tools	Prof. Hassan Amir Shah Professor-Physics	11:00 a.m. - 12:30 p.m.	1
Tea Break and Juma Prayer (12:30-1:30 p.m.)				
3	Population and Sample	Prof. Khalid Pervaiz Dean, Faculty of Arts & Social Sciences/Languages, Islamic	1:30-3:00 p.m.	1

		and Oriental learning		
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Day 21: Monday, June 14, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Data Analysis	Prof.Khalid Pervaiz Dean, Faculty of Arts & Social Sciences/ Languages, Islamic and Oriental learning	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Data Analysis	Prof.Khalid Pervaiz Dean, Faculty of Arts & Social Sciences/ Languages, Islamic and Oriental learning	10:45a.m.- 12:15 p.m.	1
3	Data Analysis	Prof.Khalid Pervaiz Dean, Faculty of Arts & Social Sciences/ Languages, Islamic and Oriental learning	12:15-1:45 p.m.	1

Day 22: Tuesday, June 15, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Data Analysis	Prof.Khalid Pervaiz Dean, Faculty of Arts & Social Sciences/ Languages, Islamic and Oriental learning	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Writing Report	Prof. Hassan Amir Shah Professor-Physics	10:45a.m.- 12:15 p.m.	1
3	Academic Writing/ Academic Supervision	Prof. A. U Khan Director SDSC	12:15-1:45 p.m.	1

Day 23: Wednesday, June 16, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Microteaching	Ms. Saima Jabeen Lecturer- English	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Microteaching	Ms. Saima Jabeen Lecturer- English	10:45a.m.- 12:15 p.m.	1
3	Microteaching	Ms. Saima Jabeen	12:15-1:45	1

		Lecturer- English	p.m.	
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Day 24: Thursday, June 17, 2010

Sr. No	Topic	Resource Person	Time	Session
1	Microteaching	Ms. Saima Jabeen Lecturer- English	9:00-10:30 a.m.	1
Tea Break (10:30-10:45 a.m.)				
2	Microteaching	Ms. Saima Jabeen Lecturer- English	10:45a.m.- 12:15 p.m.	1
3	Closing Ceremony	QEC	12:15-1:45 p.m.	1