



G.C. University Lahore
Networking Unit
Department of Computer Science

Service Problem Reporting Form

Serial No

Date: _____

Problem Reported By: _____ Designation: _____

Department: _____ Phone/Ext No: _____

Description of Problem: _____

Name/Signature and Stamp
Head of Department

Signature of Reporting Officer

Incharge
Networking Unit
GC University, Lahore

Network Engineer
Networking Unit
GC University, Lahore

For Office Use Only

(To Be Filled in after Computer System inspection by receiving authority)

Date: _____

Request Received By: _____ Query Attended By: _____

Problem:

Hardware: _____ Software: _____ Other: _____

Solved: _____ Pending: _____

Network Engineer: _____ System Engineer: _____