BA/BSc 4-Year (Hons.) Degree Programme

General Rules and Regulations

i. Admission to various classes in GC University Lahore is granted on merit strictly and in accordance with the rules, regulations, policies and procedures of the University. Applications for admission will be accepted according to the schedule notified and no Application Form will be accepted after the last date except with the special permission of the Vice Chancellor. After the completion of all the necessary stages of admission, the list of successful candidates will be displayed on the University Notice Board. Students, who fail to pay all the dues by the due date their right of admission will be forfeited.

ii. University authorities can reject candidates application for admission on the ground of unbecoming character or conduct. The old students of the University, who were found guilty of misconduct or indiscipline and were consequently punished or fined shall not be considered for admission.

iii. The applications of the students who are found to have an unbecoming character and conduct will be rejected. No appeal can be filed against the rejection.

iv. After the admission of a candidate, if it comes to the knowledge of the University Authorities at any stage, that the documents submitted by the candidate for admission carry a misstatement, or are fake, or there is an error in these documents, that may affect his/her merit, his/her admission will be cancelled.

v. Candidates who apply on Sports and Special Category Basis are requested to submit a separate Sports Form/Special Category Form along with the General Admission Form separately for each Game/Activity/Category to which they wish to apply. They must write, “Sports Basis/Special Category Basis” in block letters on the top of the General Admission Form.
Admission Regulations

i. Admission will be strictly on merit which shall be determined on the basis of overall marks and interview.

ii. The applicant (Male/Female) applying for admission to BA/BSc (Hons) 4-years programme must have passed his/her HSSC in First Annual Examination of the year of admission or in the preceding year of admission, with at least 50% Marks.

iii. The candidates for admission to BA/BSc (Hons) will be interviewed on the dates notified, and the candidates who remain absent will have no claim to admission, irrespective of the marks they have obtained in the HSSC Examination.

iv. Candidates who select English Literature as their major subject have to appear in an English Proficiency Test. If they fail to score the required marks, they have to select some other subject as their major, on the condition that they do not fall short of the merit.

v. For BSc (Hons) in Physics/Mathematics/Statistics/BS(CS), the candidate must have passed his/her HSSC Examination with Mathematics from any Board of Intermediate and Secondary Education securing at least 50% marks.

vi. Diploma holders DAE/ D.Com are not eligible to apply for admission to BA/BSc 4-Year (Hons) Programme except BSc (“Hons”) in Electronics offered by department of Physics.

vii. Candidate who passed ICom will be eligible for admission to BA/BSc 4-year (Hons.) programme in only those subjects which are allowed by the concerned department.

Special Categories

1. A-Level/Equivalent
2. Co-curricular Activities
3. Sports
4. Disability
5. Overseas Pakistanis
6. Provinces other than the Punjab
7. Minorities
8. Foreign Students

1. A-Level/Equivalent
The students who seek admission on the basis of A-Level should also attach their result with the application form. They will have to submit also equivalence certificate. They must have passed their A-Level Examination in at least 3 subjects.
They will be given admission on the basis of their performance in A-Level/Equivalent Examinations and the merit of such candidates is determined amongst them after converting their grades of A-Level/Equivalent according to the following formula:

\[
\begin{align*}
A^* & = 90 \text{ Marks} \\
B & = 75 \text{ Marks} \\
C & = 65 \text{ Marks} \\
D & = 55 \text{ Marks} \\
E & = 45 \text{ Marks}
\end{align*}
\]

2. Co-curricular Activities
1. Drama
2. English Debate
3. Urdu Debate
4. Punjabi Debate
5. Qirat/Naat
6. Rovers (Scouting)
7. Music

i. The candidates seeking admission on the basis of outstanding performance in Co-curricular Activities are required to submit a “Category Form” along with the General Admission Form. A candidate applying on Co-curricular basis will not be considered on Open Merit, if s/he has not submitted a separate Application Form for Open Merit.
ii. Attested copies of the Co-curricular Certificates must be attached with the Admission Form. No Co-curricular Certificate will be accepted after the due date of submission of Admission Forms.

iii. The candidates will have to appear for the trials of the Co-curricular Activities according to the Schedule given by the Chairperson Societies' Board.

iv. The candidates recommended by the Societies' Board will be called for an interview on the scheduled dates. The candidate who remains absent or fails in his/her interview shall have no claim to admission.

v. Students selected for admission on Co-curricular basis shall be assigned to Science or Arts Groups by the Admission Committee at the time of the interview on the basis of the candidate’s ability and aptitude. The decision of the Admission Committee will be final.

3. Sports

i. The candidates seeking admission on the basis of outstanding performance in sports are required to submit a “Sports Form” along with the usual Admission Form. Candidate applying on Sports Basis will not be considered on Open Merit if he/she has not submitted a separate Application Form for Open Merit.

ii. Attested copies of sports certificates must be attached with the form. No sports certificate will be accepted after the due date of submission of the Admission Form.

iii. Candidates shall have to appear for the trials of the sports according to the programme given by the sports office. The candidates recommended by the Sports Board will be called for interview on the scheduled dates. Selection of the Sports Board or Committee cannot be challenged in any court. The candidates who remain absent or fail in the trials / interview shall lose claim to admission. No separate arrangement for trials/interview will be made by the University in any case.

iv. Students selected for admission on sports basis will be assigned Major Combination by the Admission Committee at the time of the interview on the basis of the candidate’s ability and aptitude. The decision of the Admission Committee shall be final.

v. Sportsmen are required to actively participate in sports activity and strictly follow the rules and regulations of the University. In case of indiscipline or violation, shall be expelled from the University.

vi. Sportsman may be given scholarship/full dues concession/fee concession on account of his/her outstanding performance in sports on the recommendations of the Director Sports.

vii. None of the sportsmen are permitted to play for any department or agency. The sportsmen will get prior permission from the Director Sports if s/he wants to participate in any sports other than GC University Lahore, otherwise s/he shall be expelled from the University.

viii. Relaxation may be granted to sportsmen only on account of sports activities. Non-Participant sportsmen are bound to attend regular classes / examinations.

ix. The Chairman Sports Board and the Director Sports shall have the prerogative to determine the number of seats in each sport/game.

x. The permission of semester freeze may be granted to a sportsman on account of his/her sports activities at any stage before the start of mid semester exams. On rejoining, after freeze of the semester, no additional fee will be charged.

xi. The candidates, who are admitted to Intermediate on sports basis and later on take Admission to BA/BSc (Hons) will be considered to have been admitted on sports basis, and are subject to the same obligations as applicable at the Intermediate level.

Sports for Boys

| 1. Athletics | 10. Hockey |
| 2. Badminton | 11. Tennis |
| 3. Basketball | 12. Rowing |
| 6. Cricket | 15. Table Tennis |
| 7. Football | 16. Volleyball |
| 8. Gymnastics | 17. Weightlifting |
Sports for Girls
1. Athletics
2. Badminton
3. Table Tennis
4. Lawn Tennis

4. Disability
Some seats are reserved for special applicants. Such applicants should attach a “Disability Certificate” obtained from the District Disability Board, with the Admission Form.

5. Overseas Pakistanis
In addition to the seats for admission to BA/BSc (Hons) on merit, some seats have been allocated for “Overseas Pakistani Children” for the session 2011-2015.

i. The candidate should write “Overseas Pakistani” in legible writing, on the top right corner of the Admission Form.

ii. General conditions for admission against the seats reserved for Overseas Pakistani Children shall be the same as for the candidates applying for admission to BA/BSc (Hons) in the University on Open Merit.

iii. They should have passed their HSSC Examination in First Annual 2011 or in the preceding year securing at least 50% marks.

iv. Their parents must be Pakistanis and are working/engaged in a business in a foreign country.

v. In case a candidate’s parent is employed in a foreign country, s/he should submit a certificate to that effect from the employer along with proof of residential status. In case a candidate’s parent is engaged in business in a foreign country, s/he should produce proof of his/her business/office and residential status along with the Admission Form.

vi. The candidates applying on this basis shall apply for admission directly to the University along with the other candidates. The candidates who have passed the Intermediate Examination from any Intermediate Board in Pakistan are eligible.

vii. Four attested recent photographs should be attached with the Admission Form along with the following documents:
   a. Four attested copies of Intermediate Result Card and one attested copy of SSC Result Card.
   b. One attested copy of Character Certificate from the institution last attended.
   c. Proof of the candidate’s parent’s employment or business in a foreign country as well as residential status.

viii. The Application Form complete in all respects, shall be submitted to the same Branch of the United Bank Limited (UBL) from where it has been obtained.

ix. The list of eligible candidates for the interview will be displayed on the University Notice Board on the specified date.

x. The candidate, at the time of admission, shall have to pay Rs. 110,000/- in addition to regular dues for the entire Programme.

6. Provinces other than the Punjab
As per the following table some seats are reserved for candidates from provinces other than Punjab.

<table>
<thead>
<tr>
<th>Province / Area</th>
<th>Programme</th>
<th>No. of Seats</th>
</tr>
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<tbody>
<tr>
<td>Sindh</td>
<td>BA/BSc (Hons)</td>
<td>3</td>
</tr>
<tr>
<td>Balochistan</td>
<td>BA/BSc (Hons)</td>
<td>6</td>
</tr>
<tr>
<td>Khyber Pakhtun</td>
<td>BA/BSc (Hons)</td>
<td>3</td>
</tr>
<tr>
<td>Khawa</td>
<td>BA/BSc (Hons)</td>
<td>3</td>
</tr>
<tr>
<td>AJK</td>
<td>BA/BSc (Hons)</td>
<td>3</td>
</tr>
<tr>
<td>Gilgit - Baltistan</td>
<td>BA/BSc (Hons)</td>
<td>3</td>
</tr>
<tr>
<td>FATA</td>
<td>BA/BSc (Hons)</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>24</strong></td>
</tr>
</tbody>
</table>

Note: The seats are equally distributed among the three faculties. Faculty of Science & Technology, Faculty of Arts & Social Sciences and Faculty of Languages, Islamic & Oriental Learning.

Selection of candidates to BA/BSc (Hons) will be made by the respective province and areas subject to the condition that the candidate meets the minimum criteria for admission prescribed in the “Admission Regulations”. The names of the selected candidates shall be sent to the Registrar’s Office.

7. Minorities
One percent quota of the total seats is reserved for minorities with the condition that the applicants meet the minimum criteria for admission set for others.

8. Foreign Students
i. Ten (10) seats are reserved for Foreign National candidates seeking admission to the University.

ii. In addition, 03 seats are reserved for the candidates from Bangladesh.

Admission Requirements
i. Foreign students seeking admission to GCU have to apply for admission directly to the University and get the letter of confirmation of admission. The rest of the procedure is as follows:
a. The University will send a copy of the Admission Letter to the HEC.
b. The HEC Pakistan will confirm and endorse admission after clearance from the Ministry of Interior.

ii. The student will approach the Pakistani Mission abroad for Visa and will submit the following documents:
   a. Application Form (Student Visa Form)
   b. Photocopy of passport
   c. Photograph
   d. Educational Documents
   e. Admission Letter of University
   f. All other documents required by the Pakistani Mission abroad.

iii. The Pakistani Mission abroad forwards all the documents to the Ministry of Foreign Affairs, Islamabad for further processing.

iv. The Ministry of Foreign Affairs, Islamabad forwards all documents to the Ministry of Interior for security clearance and a copy to Ministry of Education, Health and HEC, Pakistan.

v. As per policy the Ministry of Interior takes about four weeks to complete the process and send Visa advice to the Mission concerned and copy to the Ministry of Foreign Affairs and HEC, Pakistan.

vi. The HEC sends information of Visa advice to Ministry of Education, Health and GC University Lahore.

vii. Visa to be issued for duration of studies will be renewed annually, inclusive of security clearance.

Migration Policy
A student may apply for migration if s/he meets the university open merit with following conditions:

i. The students who are enrolled in BA/BSc (Hons), 4-year program in HEC recognized educational institutions will be eligible for migration.

ii. The student’s marks should not be below the University’s open merit of the particular major. The academic certificates of the student will be examined by the Equivalence Committee. Migration will be allowed by the Registrar’s Office after the recommendation of the Department Academic Committee and Equivalence Committee.

iii. The students who have passed their HSSC Examinations in 2nd Annual are not eligible to apply for migration to GC University Lahore.

iv. The students admitted on migration basis are not eligible for university hostel.

v. The students who are studying in 2 years graduation course are not eligible for migration.

vi. At the time of admission, full dues of the Semester are to be paid by the migrating students.

vii. The NOC and character certificate from the respective universities/colleges have to be submitted by the students after approval of the Registrar.

viii. MS/MPhil student must fulfil the minimum admission eligibility criteria laid down by the GC University Lahore & HEC along with above mentioned conditions.

However, his/her admission will be finalized after the evaluation of the courses studied by the student and for credit transfer by the concerned Departmental Academic Committee/Equivalence Committee/Controller of Examinations.

BSc Applied Management
This Programme builds up on the old 2-Year Bachelor’s Degree (BA/BSc/BCom) and enables students to earn a 4-Year BSc Degree by studying for another 2-Years at the Management Studies Department. Applied Management graduates can apply directly to any Master’s Programme in Pakistan or in any foreign university. In terms of scope, these graduates would compete for the top public and private sector positions and would be eligible to apply for a Master’s Degree Programme abroad.

Documents to Accompany Application
For admission to this Programme, the candidate may download Application Form from our website: www.gcumsd.edu.pk/hbn/msd-downloads.htm

1. Secondary School Certificate (SSC) or equivalent
2. HSSC or equivalent
3. Graduation or equivalent Degree (if applicable)
4. 4 recent photographs
5. Computerized National Identity Card (or Certificate of Domicile if CNIC is not issued)
6. Certificate of Equivalence and Marks from IBCC (if applicable)

Forms can be sent directly to the department along with bank draft (Rs. 500) for admission processing.
**BS (Computer Science)**

**Eligibility Criteria**
The applicant must fulfil the following criterion for admission to BS (CS):

- Intermediate or equivalent with a minimum of 50% marks OR
- A-Level/equivalent with at least 3 subjects

**Selection Criteria**
Admission will be strictly made on the basis of the score obtained in the Interview, Entry Test and on the basis of the Academic Record. Entry Test Fee is Rs. 1000/- which is to be deposited to the designated bank or attach Rs. 1050/- Bank Draft with the application form in favour of the Treasurer GC University Lahore.

**BSc Electrical Engineering**
Admission is open to Pakistani male and female candidates and there is no age restriction. The applicants will be selected for admission on the basis of merit. A candidate having any of the following minimum qualifications can apply:

- HSSC (Pre-Engineering).
- HSSC (Pre-Medical) with Mathematics as an additional subject.
- GCSE/A-Levels or an equivalent foreign qualification.
- BSc Degree (with Physics and Mathematics) from a recognized institution.
- Diploma of Associate Engineers/B Tech. (Pass) in Electrical or Electronics or Instrument Technology.

**Eligibility Requirements**
The applicant must meet the following requirements to be eligible for admission to the BSc in Electrical Engineering Degree Programme. **These requirements are applicable to all categories of admission:**

a. The applicant should have obtained at least 60% marks in Intermediate or Diploma of Associate Engineers/BTech (Pass) in Electrical or Electronics or Instrument Technology.

b. The applicant must have passed the entry test for admission to engineering institutions, arranged by the University of Engineering and Technology Lahore, for the academic session to which the applicant is seeking admission.

c. The applicant should not have 3rd division throughout his/her academic career.

**Requirements for Diploma Holders/B Tech (Pass) Degree**

a. Admission against the seats reserved for the holders of Diploma of Associate Engineer (DAE) will be considered, provided that the candidate has passed the Diploma examination in the relevant technology from a recognised Board of Technical Education.

b. Admission against seats reserved for the holders of B Tech (Pass) Degree will be considered only if the Degree is in the relevant technology.

**Requirement for Holders of BSc Degree**

a. The candidate must have passed Physics and Mathematics as part of his BSc Degree from a recognised institution.

b. The candidate must have passed his/her Higher Secondary School Certificate (HSSC) in either Pre-Engineering or Pre-Medical group.

**Equivalent Foreign Examinations**
The University accepts the following foreign examinations as equivalent to the HSSC (Pre-Engineering) Examination:


b. Cambridge Overseas Higher School Certificate with Physics, Chemistry and Mathematics.
c. British General Certificate of Education (A-Level) with Physics, Chemistry and Mathematics.
d. American High School Graduation Diploma (12th Grade) with Physics, Chemistry and Mathematics.

Equivalence of Certificates up to Higher Secondary School Certificate (HSSC) Level
Candidates having their Intermediate Certificate level qualification from an institution other than Pakistani Boards of Intermediate and Secondary Education (including those mentioned above) must submit a Certificate of Equivalence of their qualification and marks with those of Pakistani Boards, as decided by the Supreme Court of Pakistan. The Certificate is issued by the Inter Board Committee of Chairman (IBCC) to which the candidate must submit an application for obtaining the Certificate on the following address: IBCC, at FBISE Building, H-8/4, Islamabad or Regional Office at BISE, 86-Mozang Road, Lahore.

Determination of Merit
The following marks will be used in determining the merit for admission:

a. Marks of entry test and the Marks of the following examinations, as applicable:
   • Intermediate Certificate Examination (Pre-Engineering) or equivalent
   • Diploma of Associate Engineer in Electrical or Electronics or Instrument Technology.
b. Marks of BSc Degree (with Physics, Mathematics A and Mathematics B), Marks of B Tech. (Pass) Degree
c. These marks will be adjusted to give credit for Hafiz-e-Quran or deduction for exams passed by parts (if applicable).

Credit for Hafiz-e-Quran
A maximum of 20 marks will be added to the academic marks in Intermediate or equivalent examination of an applicant who is a Hafiz-e-Quran. S/he will get the benefit only if s/he has:

a. Filled in the necessary column provided in the Application Form;
b. Appeared in and passed the Hafiz-e-Quran test and interview carrying 10 marks each, arranged by this University.

Reduction of Marks for Examination Passed by Parts
If an applicant has passed any examination by parts, 10 marks will be deducted for that examination while calculating the composite score for merit.

Merit of Intermediate (Pre-Medical) with Mathematics
In determining the merit of an applicant having Intermediate (Pre-Medical) with Mathematics as an additional subject:

a. It is deemed that s/he has passed the examination by parts.
b. The marks obtained in the subject of Biology are replaced by those obtained in Mathematics.

Computation of Composite Score
The merit of applicants will be determined by calculating a composite score by combining various grades in different proportions as detailed below:

a. For applicants with Intermediate (Pre-Engineering) or equivalent as the highest qualification:

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<tr>
<td>HSSC (Pre-Engineering) or equivalent including Hafiz-e-Quran marks</td>
<td>70%</td>
</tr>
<tr>
<td>Entry Test marks</td>
<td>30%</td>
</tr>
</tbody>
</table>